

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
December 11, 2017**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1800 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Abrott and Director Myers. Chief Loveberg was present.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Myers seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on November 13, 2017 were submitted by President Boudreau for approval as written. President Boudreau moved to approve the minutes as presented. Director Abrott seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion:**
 - None.
6. **Accounts Payable:**
 - a. AT&T \$29.76
 - b. Bauer \$500.50
 - c. Care Flight \$30.00
 - d. Care Flight \$30.00
 - e. Frontier \$160.67
 - f. High Desert Internet \$75.00
 - g. High Desert Internet \$50.00
 - h. Jim Menesini Petroleum \$504.68
 - i. Life-Assist \$22.58
 - j. Life-Assist \$597.70
 - k. Life-Assist \$16.32
 - l. LN Curtis \$2083.30
 - m. LN Curtis \$169.95
 - n. LN Curtis \$1349.37
 - o. MF Barcellos \$85.00
 - p. NU-Systems \$126.00
 - q. NV Energy \$76.24
 - r. RN Fulstone \$3664.37
 - s. Rowe & Hales LLP \$140.00
 - t. Smith Valley Garage \$419.21
 - u. Stryker \$71.35
 - v. Uniformity of Nevada LLC \$1080.84
 - w. Uniformity of Nevada LLC \$1080.84
 - x. Walker River Mechanical \$111.50
 - y. Wells Fargo \$351.24
 - z. Wells Fargo \$200.99
 - aa. Zoll \$239.98
 - bb. Zoll \$67.45

- President Boudreau moved to accept the accounts payable as reviewed and presented. Director Myers seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$721.75. In addition, we received \$50.00 in reimbursements, \$50.00 in donations, \$1500 in sales and rentals, and \$354.65 in plan review fees. President Boudreau moved to accept the accounts receivable. Director Abrott seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- None.

9. Discussion and possible action regarding the Verizon Wireless communication facility at Station 40 (1 Hardie Ln. Smith, NV)

- We expect to go to Federal court for a new lawsuit.
- Director Abrott reviewed information from the recent Smith Valley Advisory Board regarding our special use permit for the tower.
- We have contacted our insurance carrier regarding the new lawsuit about possible coverage of monetary damages sought.

10. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- Chief Loveberg spoke with Mr. Fulstone. They were supposed to have started hauling grindings, but have not begun that process yet. He has also contacted Nevada Division of Forestry regarding assistance in burning the remnants. He is in communication with NDOT regarding the progress.

11. Discussion and possible action to write off 2015 bad debt.

- Not applicable. There is no 2015 bad debt to write off.

12. Discussion and possible action regarding a Financial Hardship Waiver Application.

- The dollar amount owed on the financial hardship waiver from last meeting was mis-stated. It was not the full balance, but only the co-insurance of \$300.00. President Boudreau moved to amend the motion to approve a financial hardship waiver application, correcting the amount waived to \$300.00. Director Abrott seconded, and all were in favor. The motion passed.

13. Fire Chief's Report:

- Chief Loveberg and Director Abrott attended the memorial service for dispatcher Richard Wainscott today. Lyon County Dispatch expressed appreciation for our support.
- We have reached our highest call volume in history with 167 calls for service as of this afternoon. We still have 3 more weeks to go in the year.
- We have challenges on some days with coverage, usually weekdays.
- Our Volunteers are doing a superb job. Discussed challenging staffing situations and the need to possibly address those challenges in the future.

14. Discussion and possible action on the status and repair of District equipment:

- UTV serviced; bought new tires and new battery tender to keep batteries charged.
- Tender 42 services; other apparatus scheduled for service.

- Small issues with other apparatus.
- Board requested status of apparatus maintenance technician. Chief Loveberg is hoping to do interviews in the next 2 weeks.

15. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Chief Loveberg met with an engineer last week regarding the water tank project at Station 42. They also looked at the drainage issue at Station 40. A survey crew came out Friday and surveyed the site. We have acquired CAD drawings for Station 40 and 42. We are looking for the plans for the improvements at Station 42.
- Discussed repair of AC condenser unit at Station 40.
- Will work on air line leaks at Station 40 & 42.
- Heaters in Station 40 to be serviced soon.

16. Smith Valley Fire District Volunteer Comments:

- Annual Christmas dinner next Wednesday the 20th.

17. Board Member Comments:

- President Boudreau noted there is a scheduled power outage for the 14th from 8am – 4pm on the west end of the valley.
- Director Abrott reminded Board members to file financial report with the State.
- Director Abrott noted we have one seat coming vacant on the Board. Discussed process for filing.

18. Public Comment:

- None.

19. Requests for items to be placed on future meeting agendas:

- Squad 40 and the Strategic Plan.

20. Action to adjourn:

- President Boudreau moved to adjourn. Director Abrott seconded, and all were in favor. The meeting was adjourned at approximately 1849.

Respectfully submitted,
SW, Administrative Asst.